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A reference identifies a cell or a range of cells on a worksheet, and tells Excel where to look for the values or data you want to use in a formula. You can use references to use data contained in different parts of a worksheet in one formula or use the val-

ue from one cell in several formulas.

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In the formula =2*(3+2) the first operation Excel completes is the one inside the brackets (3+2), with the result of 5. It then performs the multiplication operation, 2*5, with the result of 10. (The values in the formula could be represented by cell references rather than numbers, but Excel

would perform the operations in the same order.)

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Practice reading formulas If you ever use a spreadsheet that was created by someone else, you'll also need to read the formulas in that spreadsheet. Reading a formula written by someone else can be tricky—it may not be immediately obvious why someone chose a certain formula, or how it's working.

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